

BROUGHTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council, held at Broughton Village Hall on Wednesday, 20 July 2016, commencing at 7.00pm.

Present: Cllrs Mrs PA Scouse (in the Chair), R Baxter, Mrs HJ Bull, R Shrive, M Van de Water, Rev. B Withington, O Wyeth, and Clerk to the Parish Council, Mr GA Duthie.
County Cllr C Groome and Borough Cllr J Hakewill
Two members of the public

16/7449 **APOLOGIES.** Parish Councillor Mrs JC Chester apologised for absence due to a work commitment.

16/7450 **DECLARATIONS OF INTEREST.** None were made.

16/7451 **MINUTES.** The draft minutes of the Parish Council meeting held on 15 June 2016, copies having been circulated, were approved by members and authorised for signature by the Chair.

16/7452 **RIGHT TO SPEAK.** The meeting was addressed by village resident, Mrs Sheila West, who raised the issue of the wildflower patch on Church Street, which members heard was conspicuously short of flowers presently and was looking rather neglected. It was confirmed this was, in fact, an agenda item later and Mrs West was invited to stay in order to hear the discussion.

16/7453 **MATTERS ARISING.** Cllr Baxter reported under this item the sad news that Mr Stan Thompson of Kettering Road had passed away in the last few days. Mr Thompson was thought to be one of Broughton's longest residents and had in previous years been very active indeed on local issues; perhaps most notably and effectively as a founder of the group who succeeded in securing a bypass for the village, thus routing A43 traffic around the settlement instead of through it which would be a lasting legacy.

Arising from 16/7435, members considered some images circulated by Cllr Wyeth that illustrated the current dilapidated appearance of the play area within the High Street recreation ground. In response to these images being circulated, and with an eye to the potential contribution arising from the Redrow development for infrastructure enhancements, Cllr Van de Water had suggested as a possible addition for older children a concrete table tennis facility (an image of this was circulated at the meeting), which members agreed was unusual and likely to be well used but robust. The Chair advised that a village walkabout had been arranged for 16 August with Borough Cllr Hakewill so the condition of current equipment would be drawn to his attention at this and the table tennis suggestion would be communicated too.

Arising from 16/7418, members heard that emails had been exchanged with the stone-mason engaged to undertake the construction of the new plinth for the central village sign; it being confirmed that commencement of work had unforeseeably been delayed due to competing commitments expanding. Members noted this would be

kept under review and a mid-July start date was now indicated.

Arising again from 16/7435, councillors noted that confirmation had now been received of the parish council's membership of the Ordnance Survey PSMA scheme, which would enable access to mapping information for the neighbourhood plan exercise and other initiatives going forward.

Also arising in connection with the Redrow development, members noted an exchange of correspondence between County Cllr Groome and the Head of Broughton School, Ms C Short, concerning the former's efforts to try and ensure the application of the S106 education contribution toward the village school specifically.

Arising from 16/7427, the meeting was advised that the County Council liaison officer had now confirmed he was in agreement that barrier protection would be appropriate for the footway terminating onto Coxs Lane from the adjacent development. Whilst this support was noted, it was also advised that the present unadopted status of the footway concerned meant that any provision would necessarily have to be by the developer and not the highway authority.

16/7454

REPORTS OF COUNTY AND BOROUGH COUNCILLORS. County Cllr Groome supplemented his written report as circulated previously, touching upon his current County Council committee appointments, which remained unchanged, the present and continuing poor performance of county schools in comparison to their peers elsewhere (and the measures in hand to address this), an empowerment fund application for the village hall improvement project, concerns at proposals for and traffic impacts of a business park near junction 9 of the A14, recent meetings attended of the CPRE and Travel Watch EM, ongoing case work including relating to school transport provision, and attendance at an event to commemorate the centenary of the Battle of the Somme, which was especially poignant and thought-provoking.

In respect of the school transport issue mentioned, a discussion ensued in response to questions from members, the meeting hearing there were marked differences between the treatment of Broughton and other villages; most notably, it was noted that a cost of £600 would be incurred for a Broughton child to be conveyed to and from school in Rothwell, which seemed disproportionately expensive. Cllr Groome confirmed he had been encouraging and assisting with take-up of the associated appeal process in certain cases.

There followed a brief update on the Highcroft Farm issue.
County Cllr Groome left the meeting at 7:20pm

16/7455

BROUGHTON COMMON/WILDFLOWER AREA. The meeting was informed of the response received to its recent enquiry of the adjacent house owners as to their intentions toward the common land given the extent to which the land was being tended and cultivated by them. Members noted that apparently the land had been mowed along with other verges etc in an effort to keep the centre of the conservation area in good appearance. It was described that the wildflower area had been weed killed by Kettering BC due to its then overgrown state following complaints by others; and that it was believed the area was to be resown with a wildflower mix. The

response had concluded by asserting there were no concerns about the grassed areas being tended but there was a concern the footways to the Church were in such poor condition as to be dangerous.

The Chair then confirmed she had discussed the issue with the house owner concerned and that principal amongst the dialogue was an assertion that the designated common was not actually common land. Further, it has been proposed that the householder would seed the area at his cost.

After some discussion, members agreed that although a very worthy conservation initiative, the wildflower area had not really been the success hoped for so it should now be cultivated by other methods to reduce the potential for complaints about its appearance and to reduce the burden on volunteers. Accordingly, bulbs should be sourced and planted as part of Operation Springbloom with the area otherwise being returned to grass. The support of KBC would be sought in achieving this.

16/7456

RIGHT TO SPEAK continued. Mrs Sheila West, who had spoken earlier, was asked whether she had any further observations after listening to the debate concerning the wildflower area and confirmed she had none give what had been decided. However, Mrs West did indicate she was, as a result of attending this evening, interested in serving as a parish councillor and at the invitation of the Chair, who confirmed that a casual vacancy was likely to be declared shortly, described her interest and background in support of her potential candidacy.

16/7457

CORRESPONDENCE. The following items of correspondence were reported:

- a) A communication received from Mr Nick White in support of his potential candidacy for co-option to one of the existing declared casual vacancies on the parish council. Members noted that Mr White had just moved into the village, was a registered voter there, and noted also information given about his work background and experience. It was according **RESOLVED** to co-opt Mr White to one of the existing vacancies subject to the usual declaration formalities being completed.
- b) A letter from Mr Alan Parker, another village resident also interested in serving as a parish councillor and providing information in support of his candidacy. Again, a registered voter in the village and self-employed, Mr Parker was confirmed as meeting the qualifications for appointment so was duly **RESOLVED** to be co-opted subject to completion of the usual declaration formalities.
- c) An enquiry received from a prospective allotment holder, asking for details of the contact point for the administrators of the allotments in the village. To the extent these were known, the same had been provided.
- d) A letter received from the County Council providing further information, in response to a query, concerning the proposed work and timetabling for the same relating to the A43 improvement programme. Specifically and most importantly for the village, this did confirm the lead officer's view that any scheme should now include for a single roundabout junction serving the

southern end of the village and to include the road serving Mawsley, rather than the current separated arrangement that prevented traffic from Broughton turning north. Amongst the information provided was a suggestion that the emerging Neighbourhood Plan could usefully include an aspiration for this to be achieved.

- e) Notification received from the NNJPU that the North Northamptonshire Joint Core Strategy had been adopted on 14 July 2016.
- f) A communication received from Anglian Water advising that, from October 2016, most private pumping stations in the region currently underwritten by host property owners in terms of running costs and repairs would be adopted by the water company; links to publicity material and information were provided.
- g) Email exchanges with a Mr Stephen Yallop, who had raised concerns about speeding traffic on High Street in particular and had also raised these with the Police Commissioner. Members noted Mr Yallop's concerns, which were shared, and agreed that the traffic survey data acquired and held in connection with the Neighbourhood Plan exercise could be shared if that assisted to augment any now being captured as a result of Mr Yallop pressing the issue.
- h) Notification received from South Northamptonshire Council of a consultation commencing from 4 July into the proposed assessment methodology for that council's study of Strategic Housing and Economic Land Availability. Members heard that this would run until 12 August and the related material could be accessed from various sources in South Northants district. A further notification had been received from the same body for a further consultation between the same dates concerning Sustainability Appraisal.
- i) A request from the Police for details of any planned fireworks events this year; none were known of.
- j) Information received from the Borough Council concerning proposals for enhanced dog control measures on public spaces; members agreed that individual responses would be appropriate to this.
- k) Material received from NACRE concerning training able to be offered by that body in connection with the conducting of safety inspections for playgrounds. This was noted and thought very worthwhile although, in Broughton, there were currently none that the Parish Council was responsible for.
- l) A design guide produced by CPRE had been received and was placed on circulation.
- m) A communication received from the Village Hall Association that was seeking feedback and support was also placed on circulation.

16/7458

REPORTS OF COUNTY AND BOROUGH COUNCILLORS continued. The meeting heard from Cllr Hakewill who had arrived after the commencement of

business. His report touched upon a resurrected proposal for a bypass for Isham village, the potential for a 50mph speed limit on the A43 between Broughton and Walgrave, the possibility of dialogue with representatives of the village traveller community to try and improve community relations, the forthcoming village walkabout to consider KBC facing matters on 16 August, the content of the next Rural Forum agenda, and an apparent resolution of the tenancy difficulties at Carter Avenue where an eviction had now occurred.

Borough Cllr Hakewill left the meeting at approximately 8:45pm.

16/7459 REPORTS OF MEMBERS ATTENDING MEETINGS OF OTHER BODIES.

None were presented at this meeting.

16/7460 POLICE REPORT. None was received at this meeting.

16/7461 DEVELOPMENT CONTROL.

Planning applications submitted for comment:-

The following proposals were considered, and members concluded no observations need be made:

29 Northampton Road	Side and rear extensions	Mr Burrows
Bentham Close/High Street	New dwelling	Mr Krajewski

Planning decisions notified:

None were reported at this meeting.

16/7462 FINANCE. The following items of income and expenditure were noted/agreed:-

Income		£
Barclays Bank PLC	Interest on Premium A/c	1.05
Expenditure		£
Zen Internet	Web hosting charge (direct debit)	4.79
Barclays Bank PLC	Store fee (direct debit)	1.00
GA Duthie	Salary and WP (July & Aug) (101720)	660.08
HMRC	Income tax (101721)	145.80
GA Duthie	Telephone and electricity (101722)	19.84

Members then heard that the annual statement of accounts for year 2015/16 had been prepared in accordance with the resolution passed last meeting and copies were presented for scrutiny as appended.

16/7463 BLACKSMITHS IN BROUGHTON – 175 YEARS. Cllr Shrive reported that dialogue was still occurring with the proprietors in an effort to agree how best to mark and publicise this anniversary.

16/7464 LANDSCAPE MAINTENANCE. In connection with recent concerns about the apparent drop-off of standards of grass cutting and weed control in the village, members noted there was, after discussion with the Borough and County Councils, some limited potential for the latter authority to undertake some additional strimming after programmed cuts and weed spraying visits at a cost to the Parish Council. It was

agreed to pursue this offer.

16/7465 **NORTHAMPTON ROAD CARAVAN SITE.** Members noted the ongoing dialogue with KBC on this and heard also that further representations had been submitted that challenged the expediency of the apparent toleration of the current breaches of control there where a further planning application seemed to be being invited to regularise matters that flowed from failures to abide by previous conditions imposed; a re-measuring of the site was apparently also to occur. The Chair confirmed that she intended to attend the next meeting of the Planning Committee in order to press for a more complete reporting of enforcement cases as there seemed to be a general unawareness of this case by committee members given it had not progressed to formal action.

16/7466 **PYTCHLEY NEIGHBOURHOOD PLAN.** It was noted that Pytchley were now engaged in promoting a neighbourhood plan and had embarked upon a consultation with links to access being provided and circulated.

16/7467 **GENERAL INTEREST ITEMS.**
Cllr Mrs Bull reported that in respect of a sensitive site in Ringstead, she was aware that the parish council of that village had successfully raised loan finance to fund the acquisition of the land in order to insulate it from inappropriate development. This appeared to be a model worthy of consideration for use in Broughton given the current marketing of one site in particular where previous development proposals had been floated but not progressed.

Cllr Baxter mentioned further improvements to the street scene had been seen in Guilsborough village and it was wondered how these were being funded given the resistance commonly shown by the County Council to suggestions for similar treatments in Broughton.

16/7468 **DATE OF NEXT MEETING.** It was reported that the next scheduled meeting of the Parish Council, would be on Wednesday 21 September 2016, at 7:00pm in the Village Hall.

16/7469 **URGENT ITEMS ADMITTED BY THE CHAIR.** None were raised.

21 September 2016

Signed.....

Section 1 – Annual governance statement 2015/16

We acknowledge as the members of:

Enter name of
smaller authority here:

BROUGHTON PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2016, that:

	Agreed		'Yes' means that this smaller authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	✓		has only done what it has the legal power to do and has complied with proper practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered the financial and other risks it faces and has dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

This annual governance statement is approved by this smaller authority and recorded as minute reference:

dated 15 JUNE 2016

Signed by:

Chair

[Signature]

dated

30 JUNE 2016

Signed by:

Clerk

[Signature]

dated

30 JUNE 2016

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 – Accounting statements 2015/16 for

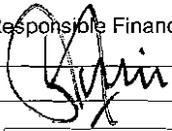
Enter name of smaller authority here:

	Year ending		Notes and guidance				
	31 March 2015 £	31 March 2016 £					
1. Balances brought forward	12788	14226	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.				
2. (+) Precept or Rates and Levies	15000	13000	Total amount of precept or (for IDBs) rates and levies received or receivable in the year. Exclude any grants received.				
3. (+) Total other receipts	5306	514	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.				
4. (-) Staff costs	4488	4859	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.				
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).				
6. (-) All other payments	14380	3387 3387	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	14226	14414 14509	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)				
8. Total value of cash and short term investments	14226	19494 19509	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.				
9. Total fixed assets plus long term investments and assets	2001	1650	The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the smaller authority as at 31 March				
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	<table border="1"> <tr> <th>Yes</th> <th>No</th> </tr> <tr> <td></td> <td>✓</td> </tr> </table>		Yes	No		✓	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
Yes	No						
	✓						

AP
AP
AP

I certify that for the year ended 31 March 2016 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer



Date

30 JUNE 2016

I confirm that these accounting statements were approved by this smaller authority on this date:

15 JUNE 2016

and recorded as minute reference:

Signed by Chair of the meeting approving these accounting statements.



Date

30 JUNE 2016