

Broughton Parish Council

**Clerk to the Parish Council:
GA Duthie**

**13 Aldwincle Road
Lowick
KETTERING
NN14 3BL**

**01832 732464
broughtonparishclerk@gmail.com**

8 March 2017

Dear Sir or Madam

The Annual Parish Meeting for the Local Government Electors in the Parish of Broughton will be held at Broughton Village Hall, Mile End Lane, Broughton, on **WEDNESDAY 15 MARCH 2017 at 8.00pm** for the purpose of transacting the business detailed below. If any Elector wishes to give written notice of any proposed resolution for consideration by the meeting then such should now be forwarded to the Clerk, at the address shown above.

Please note that the meeting will be held in the Meachem Room of the Village Hall, immediately following the regular Parish Council meeting that starts at 7.00pm. Please enter quietly whilst the Parish Council meeting concludes.

Yours faithfully,



Clerk to the Parish Council.

AGENDA

1. Apologies.
2. Minutes of the Annual Parish meeting held on 16 March 2016, to be approved and signed by the Chair.
3. Matters arising from the minutes.
4. Annual Report of the Parish Council.
5. Statement of the Parish Council's accounts for 2015/2016.
6. Accounts of the Parochial Charities.
7. Reports of County/District Councillors for the division/ward covering the Parish.
8. Reports of representatives of organisations within the Parish.
9. Consideration of proposed resolutions submitted by Electors (prior written notice of which has been received).
10. Local initiatives.
11. Any additional matters that the Chair considers to be appropriate for consideration by the meeting.

PARISH OF BROUGHTON.

Minutes of the Annual Parish Meeting for the Parish of Broughton, in the County of Northampton, as held at Broughton Village Hall on Wednesday, 16 March 2016.

Present: Parish Cllr R Shrive (in the Chair)
Parish Cllrs R Baxter, Mrs JC Chester, AK Lofthouse, O Wyeth, and Rev B Withington
Mr GA Duthie (Clerk to the Parish Council)
County Cllr C Groome
Borough Cllr J Hakewill
No non-councillor electors were present.

16/1 **APOLOGIES.** Received from Parish Cllrs Mrs HJ Bull (away), Mrs PA Scouse (family commitment), M Van de Water (paternity), and Mrs U Stamper.

16/2 **MINUTES.** The Minutes of the Annual Parish Meeting held on 18 March 2015, copies having been made available, were approved and consequently signed by the Chair.

16/3 **MATTERS ARISING FROM THE MINUTES.** None were raised.

16/4 **ANNUAL REPORT OF THE PARISH COUNCIL.** The Vice Chair of Broughton Parish Council, R Shrive, reported on the key business and activities of the Council over the preceding year.

16/5 **STATEMENT OF PARISH COUNCIL ACCOUNTS.** A statement of the Parish Council's accounts comprising a copy of the Annual Return for financial year ended 31 March 2015 was submitted and noted after an opportunity for questions was given (copy annexed).

16/6 **ACCOUNTS OF PAROCHIAL CHARITIES.** Statements of account in respect of the Broughton Charities of Bentham and Others for the year to 31 December 2015, and the Broughton Playing Fields and Village Hall Association for the year to 30 April 2015, were submitted and noted after an opportunity for questions was given (copies annexed).

16/7 **REPORTS OF COUNTY/DISTRICT COUNCILLORS.** Borough Cllr Hakewill and County Cllr Groome both summarised key elements of the preceding year's business that had engaged them in their respective capacities and dealt with resulting questions.

16/8 **REPORTS OF LOCAL ORGANISATIONS.** None additional to the accounts referred to above were submitted.

16/9 **PROPOSED RESOLUTIONS SUBMITTED BY LOCAL ELECTORS.** None were submitted for consideration.

16/10 **LOCAL INITIATIVES.** None were discussed at this meeting.

16/11 **MATTERS OF GENERAL INTEREST ADMITTED BY THE CHAIR.** None were raised at this meeting.

There being no further business, the Chair thanked all present for their contributions, and the meeting was closed at approximately 8:25pm.

Signed:.....

Chairman

Date: 15 March 2017

Section 1 – Accounting statements 2014/15 for

Enter name of reporting body here:

BROUGHTON PARISH COUNCIL

Council/Meeting

Readers should note that throughout this annual return references to a 'local council' or 'council' also relate to a parish meeting.

	Year ending		Notes and guidance
	31 March 2014	31 March 2015	
	£	£	Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.
1 Balances brought forward	13144	12788	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Annual precept	11020	15000	Total amount of precept received or receivable in the year. Excludes any grants received.
3 (+) Total other receipts	4	5306	Total income or receipts as recorded in the cashbook less the precept received (line 2). Include any grants received here.
4 (-) Staff costs	4502	4488	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5 (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).
6 (-) All other payments	6878	14380	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	12788	14226	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8 Total cash and short term investments	12788	14226	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - to agree with bank reconciliation.
9 Total fixed assets plus other long term investments and assets	1200		The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the council as at 31 March
10 Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11 Disclosure note Trust funds (including charitable)	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no		The council acts as sole trustee for and is responsible for managing trust funds or assets. N.B. The figures in the accounting statements above do not include any trust transactions.

I certify that for the year ended 31 March 2015 the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

[Signature]

Date 17/06/15

I confirm that these accounting statements were approved by the council on this date:

17/06/15

and recorded as minute reference:

15/7254

Signed by Chair of the meeting approving these accounting statements.

[Signature]

Date 30/06/2015

BROUGHTON PLAYING FIELDS & VILLAGE HALL ASSOCIATION
Income and Expenditure Accounts for the year ended 30th April 2015

INCOME

£

EXPENDITURE

£

Balance Brought Forward 1-May-14

Current Account	6,282.52
Reserve Account	7.90
Market Harborough Building Society Account	25,000.00
National Savings Bank	10,639.85
Cash	402.26
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b/f 42,332.53

Hire of Village Hall	
Regular Hire	16,536.34
Casual Hire	2,292.95
Refundable deposit	0.00
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	18,829.29
Interest (National Savings Account)	79.80
Interest MHBS account	364.93
Village Show 2014	4,307.55
KBC Grant £500 Village Show 2014	500.00
CambridgeWeight Plan Donation	200.00
Northamptonshire Community Foundation }	572.00
Margaret Giffen Community Fund }	
Barclays Bank Village Show Donation	735.60
KBC Grants for development	3,500.00
Parish Council Precept	729.20
Sport England Grant	68.00
Big Lottery Fund Grant	0.00
Broughton Under 5's Donation	5,000.00
Donations - (imo John Stamper)	250.00
Fund raising events	58.58
Grants unallocated to projects	0.00
Other Miscellaneous Income	49.22
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33,308.57

75,641.10

Major Projects, itemised		18,575.29
Building Maintenance		1,306.10
Electricity		1,562.35
Phone & WIFI		342.36
Rates		316.38
Water		415.03
Insurance		786.88
KBC Refuse		123.24
Cleaning		1,549.00
Cleaning Materials		258.50
Mobile Phone		60.00
Stationery/Postage & PPL/PRS	68.95	472.59
Miscellaneous		207.99
Other		330.00
		<hr/>
		26,305.71

Balances Carried Forward at 30-Apr-15

Current Bank Account	12,786.01
LESS Unpresented 2014/15 Cheques	-140.00
PLUS 2014/15 Income Cheques Banked late	385.00

13,031.01

Reserve Account	7.90
Market Harborough Building Society Account	25,364.93
National Savings	10,719.65
Cash	211.90

49,335.39

75,641.10

Signed:

Treasurer.....



(Tim Durdin)

Date:

15/5/15

Auditor.....



(Mr A. La Torre)

Date:

INDEPENDENT EXAMINER'S UNQUALIFIED REPORT

Independent examiner's report to the Trustees of Broughton Playing Fields & Village Hall Association

I report on the accounts of the Trust for the year ended 30th April 2015, which are attached.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that a full audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Tino La Torre

Relevant professional body: Institute of Business Consultants

Address: 2a Cox's Lane, Broughton, Kettering, Northants NN14 1NA

Date: 15 May 2015

THE BROUGHTON CHARITIES OF BENTHAM AND OTHERS

Receipts and Payments Account for the year ended 31 December 2015

RECEIPTS

Commencing Bank Balances at 1.1.15	£	
Barclays Premium Account	3,741.09	
Barclays Community Account	934.22	
Market Harborough BS Account	16,310.82	
Transfer from CIH to MH BS	680.00	
Bank Interest received		
Barclays Premium Account	2.13	
Barclays Community Account	-	
Market Harborough Building Soc	152.82	
Investment Income		
Broughton Charities	1,448.52	
Town Land	2.90	
Kinsman	0.52	
Poors Land	17.73	
James Douglas	103.47	
E. Hunt	72.07	1,645.21
Rent from Charity Land (approx. 10 acres)	995.00	
	£24,451.29	

PAYMENTS

Christmas Distribution	1,580.00
Berrys Management fee	99.50
Environmental Agency	15.03
VAT	19.90
Closing Bank Balances at 31.12.15	
Barclays Premium Account	4,378.43
Barclays Community Account	594.79
Market Harborough BS	17,143.64
Cash in Hand	620.00
	£24,451.29

SHAREHOLDINGS in the Charities Official Investment Fund (COIF) as at 31 December 2015 were

		Total Value
The Broughton Charities of Bentham and Others	3053.53 units	£37,664.38
Broughton Town Land, Poors Land and Kinsman Charities		
Town Land	6.15 units	75.86
Poors Land	37.64 units	464.28
Kinsman Charity	1.12 units	13.81
E Hunt and James Douglas Charities		
Right Hon James Douglas	219.65 units	2,709.32
E Hunt Charity	153.00 units	1,887.21
On 31 December 2015 the mid market value of one unit in the Fund was 1233.47p		
TOTAL VALUE		£42,814.86

Checked and found accurate to the best of my knowledge

Clerk: Julie Bozicek

Auditor: