

# BROUGHTON PARISH COUNCIL

Chairman: Cllr Mrs P.A. Scouse

Parish Clerk: Alison McDaid

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**Minutes of the meeting of Broughton Parish Council held**  
**Wednesday 20<sup>th</sup> February 2019, 7.00 pm**  
**at Broughton Village Hall**

**Councillors Present:**

- Cllr R. Shrive (Vice Chair)
- Cllr H. Bull
- Cllr J Chester
- Cllr R. Baxter
- Cllr I. Robson
- Cllr M. Rose
- Cllr S. West
- Cllr P. Wade
- Cllr O. Wyeth

**County Councillor present:** N/A

		ACTIONS
19/7925	<b>Apologies (1)</b> <ul style="list-style-type: none"><li>• Cllr P.A Scouse (Chair)</li></ul>	
19/7926	<b>Declarations of Interest (2)</b> No declarations were made	
19/7927	<b>Minutes (3)</b> Draft minutes of the Parish Council meeting held on 19th December 2018, copies were circulated. The minutes were approved after key facts were added and then approved by members and authorised for signature by the vice chair. Draft minutes of the Parish Council meeting held on 16 <sup>th</sup> January 2019, copies were circulated and then approved by members and authorised for signature by the vice chair.  This meeting was audio recorded and was agreed with by members. The recording will be deleted as soon as the minutes have been signed off. Broughton Parish Council meetings are open to the public but the audio recording is to remain solely as a reference for minuting by the clerk at all	

	times.	
19/7928	<b>Public Right to speak (4)</b> The facility was not used at this meeting	
19/7929	<b>Reports of Local County and Borough Councillor's (5)</b> There were no County and Borough Councillor's in attendance at this meeting.	<b>Action</b>
19/7930	<p><b>Matters arising from the minutes (6)</b></p> <p><b><u>Matters arising from November Minutes</u></b></p> <p><b>18/7893 General Interest Items</b> It was noted that the Old Memorial site is looking rather shabby lately. Members agreed to see if it can be bought back into the playing fields with a fence. KBC confirmed gardeners will clear it as it was a few years since it was last done. Clerk emailed KBC and asked for lawn or grass seeds to be laid and removal of front wall and steps. <b>ONGOING</b></p> <p>Cllr Baxter reported that the light in Bakehouse Lane had been removed years ago. The unlit area is a trip hazard due to uneven surface. KBC responded they could install one but would need a contribution from PC envisaging the cost would be approx. £2,250. This was rejected by members and after a few different options were discussed, it was decided to ask for a small footpath light instead that would be more than adequate for area. Clerk emailed KBC and asked for a footpath light instead. KBC replied to say they are looking at costs and will get back to us shortly. 13/02/2019 <b>ONGOING</b></p> <p><b><u>Matters arising from December Minutes</u></b></p> <p><b>18/7910 General Interest items</b> Unit 3 Street light still out on Grange Road. <b>RESOLVED</b></p> <p>Vegetation at 23 High Street is now totally obscuring the light. KBC has agreed to write to resident and ask to cut back. Street light on Podmore Park no 4 (opp 25 Donaldson Avenue) is out and full of water. KBC have raised jobs for both. <b>ONGOING</b></p> <p>Cllr Rose reported that the wall opposite the Red Lion by the bus stop has deteriorated due to the tree pushing the wall over. Clerk contacted KBC and the</p>	<p><b>Actions</b></p> <p>Clerk to ask KBC</p>

	<p>Senior Building Control Surveyor attended the site. They reported back that they removed the loose brickwork from the top of the wall and left a card for the owner of the wall to contact them as they were not available. The remainder of the wall was not deemed to be at risk of falling at the time of the visit.</p> <p><b>ONGOING</b></p> <p><b><u>Matters arising from January Minutes</u></b></p> <p>It was commented on that when emergency works were carried out in November 2018 (<b>18/7884</b>) on the War Memorial site that Triio agreed at the time to restore the area as it was before the works commenced.</p> <p>Cllr Shrive had a meeting with the contractors at the bottom of Wellingborough Road/war memorial. There will be applying to Highways for an order to fence off the building area, flatten it, seed or re-turf it. They will also be doing the area to the shop.</p> <p>Waterloo Housing Group wrote to the council asking if they would support the provision of affordable/market sale units on Bentham Close. The council responded that they would not support these plans at the moment. Cllr Bull said WHG have not put any comments in on KBC site specific plan yet.</p>	<p>for copy of the Deeds / Land registry. 25.02.19</p>
<p><b>19/7931</b></p>	<p><b>Correspondence (7)</b></p> <p>The following correspondence were put into circulation:</p> <ul style="list-style-type: none"> <li>○ Northamptonshire Village Awards</li> <li>○ The Rural Wellbeing Service Newsletter</li> <li>○ 2 x Letter from Highways England – M1 J13-16</li> <li>○ Charity Commission News from Gov.uk</li> <li>○ Press release launching Corby and Kettering shared street scene services</li> <li>○ Letter from South Northamptonshire Council – submission of the SN Local Plan part 2 to secretary of state for Housing, Communities and local government for examination</li> </ul>	<p><b>Actions</b></p>
<p><b>19/7932</b></p>	<p><b>Reports of Members attending meeting of other bodies (8)</b></p> <p>Cllr's Scouse and Bull have attended two meetings that KBC have set up which is a scrutiny body for the unitary set up.</p> <p>They noted they were the only councilors there from a Parish Council. It was acknowledged that KBC do need to speak with Parish Councils currently operating under Kettering Borough Council as the unitary will affect them the most, due to the way KBC have operated differently than other boroughs and the fact that Parish councils will be disadvantaged from other councils operating in the county when the Unitary Authority comes in.</p>	<p><b>Actions</b></p>

	<p>It was also agreed that Kettering Town needs to be parished.</p> <p>Cllrs Scouse and Bull also attended a meeting with Isham Parish Council who are going through the process of compiling their own Neighbourhood Plan. Both councilors were able to give them pointers in the right direction after the success of Broughton Neighbourhood Plan. It was remarked on that Isham have opportunities available to them through planning.</p> <p>Cllr Bull was unable to attend the Rural Forum as intended.</p> <p>Cllr Shrive attended the last Draft Budget Consultation Meeting at KBC in its current form.</p> <p>It was reported that KBC are on budget for this year and next. Council tax is going up by 5%.</p> <p>With the introduction of shared street scene services between Kettering and Corby, KBC have taking on additional staff to deliver until it is elevated to a higher authority.</p> <p>It was also suggested that Kettering could become a Town Council.</p>	
<p><b>19/7933</b></p>	<p><b>Policing (9)</b></p> <p>There have been a few cherry knocking incidents recently and one resident in particular has been targeted on more than one occasion. Stones were also thrown onto a roof and were collected the following day. This is classed as harassment.</p> <p>Police were asked to patrol the area and did on several nights.</p> <p>The bushes have been attacked as well. The council were in agreement that it may help to try and engage with youths.</p> <p>Residents are being encouraged to put up security lighting and cameras. This could help in gaining CCTV images to be able to identify the culprits on either their properties or their neighbours.</p> <p>It was noted that up to three cars have been parking near the village hall gates recently, most evenings. There are strong smells coming from the cars and some inappropriate behaviour within the cars.</p> <p>Police Neighbourhood team is aware.</p> <p><i>Residents are requested to report all non urgent crime and anti social behaviour to the police by either calling 101 or filling in an online form <a href="http://www.northants.police.uk/webform/online-crime-reporting">www.northants.police.uk/webform/online-crime-reporting</a></i></p>	<p><b>Actions</b></p>

	<p><i>For emergencies or serious crime, call 999 immediately</i></p>	
<p><b>19/7934</b></p>	<p><b>Website Sub Committee (10)</b>  A sub-committee of three members, Cllrs Rose, Bull and Wade, was set up to identify exact needs and work on delivering the new Parish Council Website. They reported tonight that they have been looking to establish what good looks like for a website which will help shape our own and a separate design/hosting platform for ease of use/cost.  The sub committee have established they would like a clear, unfussy, informative, ease of navigation for visitor, to make the website a go to place for information and operate as a feed with links to partner sites. In their search they have come across 2 that are free for community groups – BT and Hugo Fox.  It was decided to test Hugo Fox free of charge with some dummy files.</p>	
<p><b>19/7935</b></p>	<p><b>Development control (11)</b>  Members were reminded that the Neighbourhood Plan should always be consulted now when looking at Planning applications for consideration.</p> <p style="text-align: center;"><b><u>Planning applications for consideration</u></b></p> <p><b>KET/2019/0038</b>  <b>Mr Mann</b>  <b>3 Thoday Close</b>  <b>Change of use of existing garage (front part only) to dog grooming parlour</b>  No Comment</p> <p><b>KET/2019/0039</b>  <b>Mrs Hodgkins</b>  <b>The Gables, 54 Church Street</b>  <b>Application for Listed Building Consent. Replace fire with a wood burner and hearth with natural slate, whilst retaining the mantelpiece. Install liner and rain/bird guard to chimney</b>  No Comment</p> <p><b>KET/2019/0040</b>  <b>Mr Chandler</b>  <b>6 Lenton Close</b>  <b>First floor side and ground floor rear extensions.</b></p>	<p><b>Actions</b></p>

	<p>No comment</p> <p><b>KET/2019/0082</b>  <b>Mr Smith</b>  <b>Manor Farm, Glebe Lane</b>  <b>Full – Single storey side extension</b>  No Comment</p> <p style="text-align: center;"><b><u>Planning Decisions</u></b></p> <p><b>KET/2018/0941</b>  <b>Mr &amp; Mrs Roberts</b>  <b>18 Kettering Road</b>  <b>Two storey and single storey rear extension</b>  <b>APPROVED</b></p>													
<p><b>19/7936</b></p>	<p><b>Finance (12)</b>  <b>Savings £11,458.95</b></p> <p><b>Community £ 18,889.26</b></p> <p><b>Outgoing Community account</b></p> <table border="1" data-bbox="313 1018 1167 1323"> <tr> <td><b>Zen internet DD</b></td> <td><b>5.99</b></td> </tr> <tr> <td><b>BRT PF &amp; VH Ass SO</b></td> <td><b>10.20</b></td> </tr> <tr> <td><b>BRT PF &amp; VH Ass 863 (outstanding balance)</b></td> <td><b>6.37</b></td> </tr> <tr> <td><b>A. McDaid 864</b></td> <td><b>269.80</b></td> </tr> <tr> <td><b>A. McDaid subs 865</b></td> <td><b>22.00</b></td> </tr> <tr> <td><b>HMRC income tax 866</b></td> <td><b>67.40</b></td> </tr> </table> <div data-bbox="240 1367 1357 1577" style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>With the ongoing saga from the bank, it was suggested that it might be an idea to look into opening new accounts with another bank and only closing current ones when up and running to avoid any disruption in business.</p> </div>	<b>Zen internet DD</b>	<b>5.99</b>	<b>BRT PF &amp; VH Ass SO</b>	<b>10.20</b>	<b>BRT PF &amp; VH Ass 863 (outstanding balance)</b>	<b>6.37</b>	<b>A. McDaid 864</b>	<b>269.80</b>	<b>A. McDaid subs 865</b>	<b>22.00</b>	<b>HMRC income tax 866</b>	<b>67.40</b>	<p><b>Actions</b>  Clerk to look into how other parishes have done this and criteria from banks</p>
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<p><b>19/7937</b></p>	<p><b>Podmore Park (13)</b>  The Rospa Report was circulated and read by members in January. The overall feeling by members was they would like some commitment by KBC that they are going to do the work that needs to be done. Members asked to arrange a site meeting with KBC to discuss all options including fencing and the raised man hole.</p>	<p><b>Actions</b>  Clerk to arrange site meeting with KBC asap.</p>												

		25.02.19
<b>19/7938</b>	<p><b>Traffic Calming (14)</b></p> <p>Cllr Bull suggested this should go out to residents via a Village Consultation and Members were in agreement.</p> <p>The council will compile a survey proposing a couple of plans which will focus on Traffic Management, Speeding and Parking which will include costs.</p> <p>The Council is awaiting clarification on the whole amount including interest, that was awarded from the Redrow Development and it was agreed to put back on the agenda for next month for full discussion.</p> <p>Also needed is clarification on whether quotes already include/exclude VAT.</p> <p>Members acknowledged there are restrictions within the Terms and Conditions of the S106 monies and to where exactly it can be spent on traffic calming within the village and this is to be made clear to residents in the survey.</p>	<p><b>Actions</b></p> <p>Clerk to contact county councillor and establish exactly how much S106 money there is.</p> <p>25.02.19 Put on Agenda for March</p>

<b>19/7939</b>	<p><b>Grit bins (15)</b></p> <p>Cllr Robson shared views from residents asking for extra bins to be provided as follows:</p> <p><b>Carter Avenue x 2</b></p> <p><b>Glebe Avenue x 2</b></p> <p><b>Cransley Hill x 2</b></p> <p><b>Riggall Close x 1</b> (to serve elderly residents and high vehicle traffic for a cul de sac)</p> <p><b>Hutchinson Avenue x 1</b> (to serve 8 bungalows)</p> <p><b>Cox Lane</b> (<u>one extra salt bin next to new waste bin close to Redrow main entrance</u>) to support Cransley Green, since Redrow will take a long time to hand over to council responsibility for pavements)</p> <p>The current Grit bins are all strategically placed around the village.</p> <p>As the precept for this year was discussed from November onwards and was approved in January 2019, the council at the time took into account the fact that KBC was funding the grit bins for this year. The council commented that we were fortunate to have a mild winter this year and as we are moving into spring, no action will be taken at the moment.</p> <p>Cllr Wade pointed out that next year we are in uncertain times with the</p>	<p><b>Actions</b></p> <p>Put on Agenda for next month</p>
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	<p>Unitary Authority and if the village need/want extra grit bins next year, the council will need to precept for these.</p> <p>The council meets every third Wednesday in the month and if any resident would like to come along and express their views, there is a slot available each month. The council welcomes members of the public.</p>	
<b>19/7940</b>	<p><b>Date of next meeting (16)</b></p> <p>Wednesday 20th March 2019 at 7pm</p>	
<b>19/7941</b>	<p><b>Any other matters that the Chair considers to be urgent (17)</b></p> <p>Cllr Robson reported that a resident raised concerns on Facebook that works are happening at the caravan site. The council were aware of these concerns and has had a look at the site. It was confirmed that the right number of caravans are on the site but they are not in the right place as per planning consent. The council did contact KBC planning about this breach last month. KBC need to confirm what the situation is.</p> <p>Cllr Bull reported that behind Rob Price Motors, Northampton Road, there is an increasing amount of human excrement behind the hedge and a lot of rubbish over the fields. There is a public footpath nearby.</p> <p>It would be a reasonable assumption that either because the washroom has been removed and people are relying on using the toilets in the caravans, it may need to be established who is emptying the caravan toilets or someone does not like going in their caravan.</p> <p>This is now an environmental health issue and should be fully investigated on the sanitary conditions at the site.</p> <p>We have had several different reports of similar incidents on the corner of Dobson Avenue and yesterday a report came through of toilet paper with excrement on, strewn across the playing fields. The Village Hall was asked to look at the CCTV but unfortunately there was not a camera focusing directly where it was.</p> <p>Cllr West reported that the village Hall have now completed works on storage space. The next stage now is to update the changing room from male to unisex and alter the layout and install a disabled toilet. They are looking for grants and Cllr West was asked to approach the council. Members discussed this and agreed where they have contributed to projects in the village before, they have had to precept for them. As the precept has gone through for this year, there is no money that has been budgeted for the village hall.</p> <p>It was suggested the village hall looks for external funding streams and look at fundraising because when the unitary Authority comes in, the councils pot will be very stretched.</p>	<p><b>Actions</b></p> <p>Chair to contact KBC again about the planning consent and clerk to inform Environmental Health</p> <p>Cllr West to ask VH to email council if still looking for money for next year in October to include costings for consideration.</p>

	<p>Cllr Wade reported that the styles, gates and posts are rotten. Cllr Baxter had previously reported them to KBC and was asked to find out who the land owner is. This was done and reported back to KBC but no work has been carried out.</p> <p>It was also noted that for the last couple of years, sheep and lambs have been put in the field after lambing and there are several parts of the fence which are no longer secure.</p> <p>Clerk reported to the council that KBC have employed a company to collate an Open Spaces and Playing Pitch Strategy survey. Chair to help clerk complete.</p> <p>No further matters were raised and the meeting was closed at 8.20pm</p>	<p>Cllr Baxter to chase up and cc clerk in.</p>
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**Signed:**

**Dated:**